



Bylaws of the American Dental Therapy Association

(An Alaska Nonprofit Membership Corporation)

(Established 2014. Revised 5/2018, 11/18/19, 7/21/22, 9/18/23, 12/7/2025)

Article I – Name and Office

The name of this organization is the American Dental Therapy Association (ADTA). The main office is located in Alaska. The Board may change the office location as needed.

Article II – Purpose

1. Advance dental therapy as a profession.
2. Support continuing education, professional development, and career networking for dental therapists.
3. Promote the growth of dental therapy training programs.
4. Expand access to high-quality oral health care, especially in rural, tribal, and underserved communities.
5. Educate the public and providers about oral health best practices to reduce disparities nationwide.

Article III – Membership

Section 1. Eligibility

Membership is open to anyone who supports the purpose of the organization and pays dues.

Section 2. Categories

- Voting Members: Dental therapists, dental health aide therapists, advanced dental therapists, students, and a limited number of non-dental therapists (as set by the Board).
- Non-voting Members: Dentists, hygienists, assistants, allied members, and others approved by the Board.

Section 3. Dues

Membership dues are set by the Board and renewed annually.

Adopted 3/2014, amended 5/2018, amended 11/18/19,

amended 7/21/22, amended 9/18/23, amended 12/7/2025

Section 4. Resignation and Removal

- Members may resign at any time with written notice.
- The Board may remove a member for nonpayment of dues or harmful conduct. Members will receive written notice and a chance to respond.
- Dues are non-refundable upon resignation or removal.

Article IV – Meetings of Members

Section 1. Annual Meeting

An annual meeting will be held each year (no later than December) to conduct organizational business, including elections.

Section 2. Special Meetings

Special meetings may be called by the President, the Board, or 20% of voting members.

Section 3. Notice

Members will receive written notice at least 30 days before the annual meeting and at least 14 days before any special meeting.

Section 4. Quorum

At least 10% of voting members must be present for business to be conducted.

Section 5. Voting

Each voting member has one vote. No proxies are allowed. Decisions are made by majority vote unless otherwise required by law or these bylaws.

Section 6. Action Without a Meeting

Members may act without a meeting if 80% of voting members agree in writing.

Article V – Board of Directors

Section 1. Authority

The Board of Directors manages the organization's affairs and sets policy.

Section 2. Composition

The Board consists of:

- Four officers: President, Vice President, Secretary, and Treasurer.
 - At least three additional directors.
 - Up to two student directors (ages 18+)
- #### Section 3. Terms
- President and Vice President serve two-year terms. After serving as Vice President, that person becomes President.
 - Secretary, Treasurer, and directors serve three-year terms and may serve no more than two consecutive terms.
 - Student directors serve one-year terms.
 - Non-dental therapist directors may serve up to two three-year terms.

Section 4. Vacancies

Vacancies are filled by the Board until the next annual meeting.

Adopted 3/2014, amended 5/2018, amended 11/18/19,

amended 7/21/22, amended 9/18/23, amended 12/7/2025

Section 5. Removal and Resignation

- Members may remove a director with or without cause at a membership meeting.
- A director missing two consecutive unexcused meetings may be removed automatically.
- A director may resign at any time with written notice.

Section 6. Compensation

Directors are not paid but may be reimbursed for expenses.

Section 7. Meetings

- The Board will meet at least once a year.
- Meetings may be held in person or electronically.
- Special meetings may be called by the President or three directors with five days' written notice.
- A majority of directors constitutes a quorum.

Section 8. Action Without a Meeting

The Board may act without a meeting if all directors agree in writing or electronically.

Article VI – Officers

Section 1. Officers

The officers are President, Vice President, Secretary, and Treasurer.

Section 2. Duties

- President: Presides over meetings, represents the organization, appoints committees, and ensures Board decisions are carried out.
- Vice President: Acts in the absence of the President; succeeds to President after two years.
- Secretary: Keeps minutes and organizational records; manages official notices.
- Treasurer: Oversees finances, prepares the budget, and reports to the Board and members.

Section 3. Terms

Officer terms are as described in Article V, Section 3.

Section 4. Removal and Resignation

The Board may remove an officer with or without cause. Officers may resign at any time with written notice.

Article VII – Committees

The Board may create standing or temporary committees as needed. Each committee reports to the Board and follows Board direction.

Article VIII – Finances

Section 1. Fiscal Year

The fiscal year begins January 1.

Adopted 3/2014, amended 5/2018, amended 11/18/19,

amended 7/21/22, amended 9/18/23, amended 12/7/2025

Section 2. Accounts

The Treasurer ensures accurate records are maintained.

Section 3. Deposits and Spending Authority

Funds are deposited in accounts chosen by the Board. The Board authorizes who may sign checks and contracts.

Section 4. Loans

The organization may not borrow money without Board approval.

Section 5. Conflict of Interest

Directors and officers must disclose any financial interest in transactions with the organization. The Board decides if a conflict exists and how to handle it.

Section 6. Indemnification

The organization will indemnify directors, officers, and employees against claims related to their service, as allowed by Alaska law.

Article IX – Amendments

These bylaws may be amended by either:

- A two-thirds vote of the Board after at least 14 days' written notice, or
- A majority vote of the members at a properly noticed meeting.